

BUBBENHALL PARISH COUNCIL

Minutes of the Bubbenhall Parish Council Meeting, Tuesday 5th March 2013 in the Village Hall

DRAFT – for approval at meeting on 9th April 2013

Present: Cllr Joanne Shattock (Chair) Cllr Hammon
Cllr Win Nwachukwu Cllr Pratt
Cllr Sam Baker Cllr Doody
Cllr Wendy Harrison Rose Woodforth (Clerk)

Members of Public: 9

1. **Apologies** were received from Cllrs Haynes and Symes.
2. **Declarations of interest** None
3. **Minutes of previous meeting on 22nd January 2013** were agreed and signed by the Chair.
4. **Matters arising**
 - 4.1 The water running on to Stoneleigh Road that Highways reported had been rectified has not. They fixed a similar problem on Watery Lane. Highways are now looking into the matter again.
 - 4.2 Trees overhanging the Centenary Way footpath have been pruned after WCC requested the landowner to do so. Ian Henderson the Footpaths Officer reported it was not perfect but accessible now. He also stated that signage is not clear on the official route.
 - 4.3 All drains in the village were cleaned last week.
5. **Vacancy on Parish Council**

A resident has expressed an interest in joining the Parish Council, it is hoped that a new Councillor can be co-opted at the next meeting in April.
6. **Police Matters**

PCSO Ed King attended the meeting to give advice to the Neighbourhood Watch Committee and Parish Council regarding the recent increase in incidents in the Village. PCSO King stated that there have been 8 incidents of theft in Bubbenhall over the last year; however the last 4 were in February alone! Foot patrols have been increased from one a week to three and the mobile police station will be at the Village Hall on 7th April 1-1.30pm. PCSO King also mentioned the non-emergency telephone number 101 to use.

The Chair thanked Ed for attending the meeting and mentioned how important the Safer Neighbourhood Team email newsletter was for disseminating information and also our own village mailing list, Ed also stated that the SNT is now on Twitter as well.

Jeff Veasey, Neighbourhood Watch co-ordinator reported the NW team were still in need of representatives for Weston Lane/Waverly Edge area. Ed King and Jeff to leaflet drop and a notice to be placed in the newsletter.
7. **Gateway Zone**

The Parish Council wrote to Cllr Illingworth, chairman of WDC Planning Committee after representatives of the PCs of Bubbenhall and Stoneleigh had a meeting with GL Hearn regarding concerns over the terms of reference of the new report. The consultants have been asked to respond to the question 'How many jobs are likely to be created by the Gateway development?' In the earlier Savill's report this question was answered merely by reference to the size of the units to be built and their potential job capacities. The Council noted there was a big difference between *likely* and *potential*.

The Gateway application will go to Planning Committee again on 9th or 10th April. The Chair and Cllr Symes will attend a meeting with Jeremy Wright MP at the end of March.

8. Village Website

Jan Lucas provided a brief presentation on the new merged website. The Parish Council agreed it was excellent and a great asset to the village. Villagers with logins and passwords will be able to upload details to the site, e.g. the Clerk will be able to upload agendas and minutes; the Events Committee, events, etc. There will be strict regulation of the village mailing list which will be accessible on this site.

The Parish Council will continue to pay the hosting fees which are due in May and the site will 'go live' on 18th March. The Chair thanked Jan for the work he had done.

9. Community First Responder Project

The Parish Clerk read out the report provided by the Bubbenhall Community First Responders asking for a donation.

The Community First Responder Scheme is a national initiative and is an integrated part of the ambulance service. There are around 1,500 CFRs working across the West Midlands region.

CFRs are called out by WMAS (West Midlands Ambulance Service) to life-threatening emergency medical calls within their locality providing vital 'first-person-on-scene' assistance to people who are ill or injured prior to the arrival of the ambulance crew. No funding is provided, only training, the team will be totally dependent on fundraising in order for the scheme to operate. The cost of fully equipping (medical equipment and personal protective equipment) one volunteer is £2,000. The Warwick Rural East Community Forum awarded £1,600 in support of this scheme. The group will also be seeking funds from other neighbouring parish councils that will benefit from this project as well as raising funds with planned village activities.

The voluntary agreement between the Ambulance Service and an individual volunteer requires a minimum commitment of 20 hours per month. It is intended that the Bubbenhall team will provide in the region of 80-90% commitment in its first year. However this figure is dependant on a number of variables and as more members are recruited and trained then not only will availability increase but also the resilience of the team. To date three people have completed the training with two of these passing the final exam.

The Parish Council was very much in support of this project and unanimously agreed it could donate £1,000 this year and hoped that other local parish councils would contribute as well.

10. Finance

10.1 The Clerk presented the financial report (payments and summary schedule attached). Cllrs Baker and Nwachukwu signed cheques.

10.2 Councillors discussed the request from the Emergency Committee for £225 for equipment including windup torches, windup Radio, first aid kit and an A to Z street map. The Council agreed to pay for these items. Clerk to contact the Emergency Committee.

10.3 Tony Sproul has reported that the repairs to the crack in stonework surrounding the oak tree on the Village Green has returned. The Parish Council agreed to ask Tony to get advice on this matter.

10.4 The Parish Council agreed to purchase the 'Topsy Royale' litter bin and two 'slim-line' grit bins. The Clerk to contact Highways to confirm suitable locations on Pit Hill and Paget's Lane for the grit bins and then order them. The Council noted that Pit Hill is not on the gritting route as previously assumed.

10.5 As advised by Cllr Hammon the Parish Council will wait until its next meeting to discuss the request from WDC to contribute towards proposed replacement costs Rural Footway lighting.

11. Planning

- 11.1 W/12/1544 LB: Flat, Malt Shovel Inn, Lower End: Replace existing single-glazed steel framed windows with Oak timber windows of inset frame design with double glazed and lockable opening lights. Permission granted.
- 11.2 W/13/0056: Leeming House, 2 Waverley Edge, Leamington Road: Ground floor single storey extension. The Council had no objections to this application.
- 11.3 W/13/0059: Fir Cottage, Weston Lane: Variation of condition No.2 imposed on planning permission W/12/0956 granted on 27th September 2012 for the erection of a two storey side extension and single storey rear extension. The Council had no objections to this application.
- 11.4 W/13/0124: York Barn, Paget's Lane: Use of residential accommodation at The Cart Barn as a separate dwelling independent of York Barn. The Council had no objections to this application.
- 11.5 Ryton Pools, construction of replacement café/toilet block has been granted.
- 11.6 Wolston Fields Farm, extraction and importation of 900,000 tonnes of sand and gravel. The Parish Council still objects most strongly to this application and will submit a new letter of objection.
- 11.7 W/12/1440: The Langlands, Church Road: single storey rear extensions to provide utility. Permission granted.
- 11.8 W/13/0030: Apartment 5, Riverside, Stoneleigh Road: Removal of conditions 5 and 6 of planning permission W/12/0911 (limitation of occupancy). Permission has been refused. The Parish Council objected to this change of use application and noted that as conversion of the garage into holiday accommodation was only granted in September the applicant was requesting change of use from holiday accommodation to full residential use a few months later.

11. Recreation Ground/Youth Space Project

As discussed at last meeting the PC agreed to purchase play bark in time for the Easter holidays this year. Cllr Baker reported that the bark will cost the same amount as last year (£448.20 plus £25 for delivery). The Council now has an account so it will be possible to pay by cheque after the invoice has been received. The Council also agreed to ask Chris Goddard to work the extra 4 hours again spreading the bark. Cllr Baker will also order the new swing seat as suggested by the ROSPA report.

The Council is still waiting to hear from WREN regarding the Youth Space grant application.

12. Reports from meetings attended

Cllr Haynes provided a brief report of the Community Forum he attended on 14th February. Cllr Hammon attended an Airport Consultative Committee meeting but stated that there was nothing new to report.

13. Business from members of the public

- 13.1 Ian Henderson reported that Bubbenhall Wood is almost open; only 1 stile remains on the route to Wappenbury Wood and that stiles which have been removed have been recycled into seating areas. The Chair thanked Ian Henderson and the Kenilworth Footpaths Group for all the work done for the Village.
- 13.2 Bubbenhall Village Events Committee has notified the Council of the fete and fun day on 22nd June and the flower and produce show on 7th September.
- 13.3 Highways matters for Clerk to report:
 - (i) Paget's Lane, a resident queried the "authorised vehicles and pedestrians only" sign
 - (ii) Pot holes: Stoneleigh Road outside the Riverside entrance; Coopers Walk at bottom where it meets Lower End
 - (iii) Drains still blocked despite recent cleaning on Church Road.
 - (iv) Unsuitable for HGVs sign should be placed at the junction of Stoneleigh Road at Tantara Lodge
 - (v) New speed limit sign has been erected in the wrong place near junction of Bubbenhall and Stoneleigh Roads. This has already been reported.
- 13.4 The Village Hall has received a request to have hog roast with gazebo on the recreation ground. The Council had no objections to this.

14. Parish Matters (AOB)

Cllr Nwachukwu reported that Paget's Lane has been fly tipped. Clerk to report.

15. Correspondence not dealt with in other items

- (i) WCC: Invitation to Cllr Doody's 'At Home' reception on 16.3.13. Cllr Symes and Harrison to attend
- (ii) WCC: Temporary Closure of A445 Leicester Lane, Cubbington 1.3.13
- (iii) WCC: Temporary Closure of C33 Bubbenhall Road 11.3.13
- (iv) WCC: Warwickshire, Coventry and Solihull Green Infrastructure Strategy Consultation responses by 22.4.13
- (v) WDC: Invitation to Gypsy and Traveller training event 20.2.13
- (vi) WDC: Electronic delivery of plans update
- (vii) WDC: Delivery of new recycling bag to residents
- (viii) WRE SNT: Request for Policing Priorities to be submitted for WRE Community Forum 14.2.13
- (ix) NALC: Community Right to Challenge, to Nominate and bid for assets of Community Value, Community Infrastructure Levy Regs, Consultation on Streamlining Planning Applications
- (x) NALC: Localising Support for Council Tax and Call for Evidence of Effect on Parish Precepts
- (xi) WALC: Newsletter and Bespoke Guidance for Member Councils 104 - 7- 2013
- (xii) WALC: Quality Parish and Town Council Status Review, Warning of Consultation and news
- (xiii) WALC: Notice of Resignation of Chief Exec of NALC March 2014 + Consultation on Community Learning in Rural Areas, NALC Conferences 2013
- (xiv) WDC: Local List of Historic Buildings consultation on proposal and criteria.
- (xv) HMRC notice of Real time PAYE

Date of next meeting 9th April 2013